

NCCU Exchange Student Manual Course Registration Form

交換生專用紙本加簽單 (Form R-M)

Procedure:

1. Get the approval from the course instructor and ask him/her to sign on the form.
2. **Hand in the completed form to the office of the department offering the course.**

Reminders:

1. Please fill in this form with a clear handwriting.
2. Make sure the information provided is correct, especially the course code.
3. One form is applicable for one course only.
4. For the pre-requisite course, an additional "Pre-requisite Form" will be needed.
5. **Late submission will NOT be accepted. DO NOT submit the form at the last minute.**
6. **Please bear in mind that the course instructor reserves the right to decline your request.**

Chinese Name: _____ English Name: _____

Student ID No.: _____ Phone No.: _____

Course Code (9 digits)	Course Name	Course Instructor's Signature	NCCU Coordinator
			Yi-Wen Lin (#67594)



Receipt for Student

(Please keep this receipt until the course is added into your online course list.)

Student ID No.: _____ **Course Code:** _____

This is to acknowledge that the following department has received the approved R-M Form for the above course from the above student.

茲證明本系已收到上述學生及課程之加簽單。

Department Stamp (系所蓋章):

Date (日期):