

NCCU Exchange Student Manual Course Registration Form
交換生專用紙本加簽單 (Form R-M)

Procedures:

1. Get the approval from the course instructor and ask him/her to sign on the form.
2. **Hand in the approved form to the office of the department offering the course by 12 pm, 6th March.**

Reminders:

1. Please fill in this form with a clear handwriting.
2. Make sure the information provided is correct, especially the course code.
3. One form is for one course only.
4. For the pre-requisite course, an additional "Pre-requisite Form" will be needed.
5. **Late submission will NOT be accepted. DO NOT submit the form at the last minute.**
6. **Course instructor has the right to decline the request.**

Chinese Name: _____

English Name: _____

Student ID No.: _____

Phone No. _____

Course code (9 digits)	Course name	Course instructor's signature	NCCU coordinator
			Yulin (#62045)

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Receipt for student

(Please keep this receipt until the course is added to your online course list)

Student ID No.: _____

Course Code: _____

This is to acknowledge the recipient of the approved R-M form for the above course.

茲證明本系已收到上述學生及課程之加簽單。

Department Stamp(系所蓋章):

Date(日期):